

# **LIMOVATE Group of Companies Privacy Policy & Data Protection Statement**

## **1. Information We Handle**

As part of our operational services, LIMOVATE may process business-related information including booking details, dispatch records, contact information, customer service communications, and operational coordination data. This information is used strictly for the purpose of delivering dispatch, reservation, customer support, and operational services on behalf of our clients.

## **2. Secure Infrastructure & Firewall Protection**

LIMOVATE maintains a secure IT infrastructure designed to protect sensitive operational and customer information. All operational systems operate within a secured domain environment supported by an in-house firewall and monitored network protection mechanisms. These systems are configured to prevent unauthorized access, detect potential threats, and ensure the confidentiality and integrity of client data. Our internal security architecture includes restricted access controls, network segmentation, secure authentication mechanisms, and monitoring protocols to ensure that all operational data handled by LIMOVATE remains protected at all times.

## **3. Data Access Control**

Access to client information is strictly limited to authorized LIMOVATE personnel who require access to perform their operational duties. User permissions and authentication controls are implemented to ensure that only approved staff members can access relevant systems.

## **4. GDPR Compliance**

LIMOVATE operates in accordance with internationally recognized data protection standards including the General Data Protection Regulation (GDPR). We follow strict policies regarding the processing, storage, and protection of personal and operational data. To ensure compliance and accountability, every employee working at LIMOVATE is required to sign and acknowledge internal data protection and GDPR compliance agreements. These agreements strictly prohibit the disclosure, sharing, or transfer of any client or operational data to unauthorized individuals or third parties.

## **5. Employee Confidentiality Obligations**

All LIMOVATE employees and operational staff are bound by confidentiality agreements and internal security policies. Employees are trained to handle client data responsibly and are prohibited from sharing any sensitive or operational information outside authorized company systems or with unauthorized personnel. Violation of these policies may result in disciplinary action and legal consequences where applicable.

## **6. Data Protection Commitment**

LIMOVATE continuously reviews and improves its security practices to maintain high standards of information protection. Our commitment is to ensure that all client and operational data entrusted to us is handled with the highest level of confidentiality, professionalism, and security.